



**Job Title:** Finance Director

**Reporting to:** COO

**Location:** London Bridge

**Salary:** DOE

## **Background**

We currently have a vacancy for a fund-raising Finance Director based at our London Bridge office reporting directly to the COO. We are an award winning British connected home company with a product range that connects existing appliances to the internet, allowing you to control them from your phone.

If you are a talented and innovative Finance Director looking for a role in a rapidly expanding technology company, we can offer you the challenge you are looking for, in return for which we will offer a competitive salary and benefits.

The Finance Director will have full responsibility for the management of all financial processes for the company and for managing the finance assistant with general ledger tasks.

## **Main tasks and responsibilities**

- Responsible for managing financial model, including full P&L and managing budgets
- Manage and oversee the Finance Assistant on general ledgers and day to day accounting entry
- Experience in managing funding rounds
- Take overall control of the company's accounting function
- Contribute fully to the development of company strategy across all areas of the business, challenging assumptions and decision-making as appropriate and providing financial analysis and guidance on all activities, plans, targets and business drivers
- Ensure that company financial systems are robust, compliant and support current activities and future growth
- Present annual accounts to investors
- Provide leadership to the Board's Finance and Accounting strategy, to optimise the company's financial performance and strategic position
- Manage weekly cash flow and forecasting
- Prepare and file VAT returns, EC sales, corporation tax and payroll related matters within statutory deadlines
- Prepare and file annual statutory accounts and annual tax returns
- Assist in R&D tax claim

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- Manage foreign exchange transactions
- Ensure that the regulatory requirements of all statutory bodies are met
- Drive process improvement assist in creating a culture of continuous improvement over financial reporting
- Assist in commercial contracts review and renewals
- Assist in preparation of SOPs and KPIs
- Establish a high level of credibility and manage strong working relationships with external parties including customers and advisors
- Act as point of contact for external stakeholders such as bankers, auditors and HMRC
- Other ad hoc tasks required by the company directors

### **Skills/Qualifications**

- Qualified member of an accountancy body (ACCA/ACA/CIMA)
- Experienced in leading funding rounds
- Strong Excel skills required
- Ability to handle high levels of pressure and critical decision-making
- Experience in working for start-ups is desirable
- Ability to work confidentially in small teams
- Experience of managing revenues of £5m+
- Experience in the consumer good industry is desirable
- Experience managing suppliers in the Far East

### **Personal Qualities**

- Confident, energetic and high motivated
- Exceptional communication skills
- Team player but also self-motivated
- Good organisation skills
- Has a strong mentality for continuous improvement
- Strong problem-solving skills and analytical abilities
- Honesty and discretion when handling confidential financial information
- Have a strong work ethic and be focused and result driven
- High level of attention to detail

**Job Type:** Full time, Permanent

***Please ensure all applications include a covering letter and CV, with a minimum of 2 referees from previous employments.***

Due to high number of applicants, only successful candidates will be contacted.

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